



WEST OXFORDSHIRE
DISTRICT COUNCIL

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| Name and date of Committee | Finance and Management Overview and Scrutiny Committee – Wednesday 29 January 2020 |
| Report Number | Agenda Item No. 7 |
| Subject | Cabinet Work Programme |
| Wards affected | All |
| Accountable members | James Mills, Leader of the Council james.mills@westoxon.gov.uk |
| Accountable officer | Keith Butler Head of Democratic Services Tel: 01993 861521 Email: keith.butler@westoxon.gov.uk |
| Summary/Purpose | To give the Committee the opportunity to comment on the Cabinet Work Programme published on 14 January 2020. |
| Annexes | Annex 1 – Cabinet Work Programme published 14 January 2020. |
| Recommendation | That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period. |
| Corporate priorities | To maintain and enhance West Oxfordshire as one of the best places to live, work and visit in Great Britain and to meet the current and future needs of residents. |
| Key Decision | No |
| Exempt | No |
| Consultees/ Consultation | None |

1. BACKGROUND

- 1.1. The Cabinet Work Programme is produced on a monthly basis in accordance with the requirements of the Local Government Act 2000, the Council's Constitution and the Regulations relating to publicity for Cabinet decisions that came into force on 10 September 2012. The programme sets out the Cabinet's work programme for the following three months, as applicable.
- 1.2. The programme [published on 14 January](#), covering the period to February 2020 is included in the [Annex to this report](#), for comment.

2. FINANCIAL IMPLICATIONS

- 2.1. There are no financial implications arising directly from this report.

3. LEGAL IMPLICATIONS

- 3.1. None

4. RISK ASSESSMENT

- 4.1. Not applicable

5. ALTERNATIVES/OPTIONS

- 5.1. The Committee may take such action as it considers appropriate within its terms of reference

6. BACKGROUND PAPERS

- 6.1. None

Cabinet Work Programme published 14 January 2020

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker | Date of Decision | Documents | Notes |
|-----|--|-----------------------|---|----------------------|------------------|-----------|--|
| 1. | To adopt an Action Plan to reduce the Council's use of Single Use Plastics | No | No | Cabinet then Council | 12 February 2020 | None | Will be considered by Environment Overview and Scrutiny Committee on 6 February 2020 |
| 2. | Community Infrastructure Levy: agreement to carry out consultation on a revised charging schedule | Yes | No | Cabinet | 12 February 2020 | None | The Economic & Social Overview & Scrutiny Committee will be asked to comment on the schedule during the consultation |
| 3. | Approval of pre-submission draft Garden Village Area Action Plan | No | No | Cabinet then Council | 12 February 2020 | None | |
| 4. | Approval of proposed revisions to Customer Access Channels | Yes | No | Cabinet | 12 February 2020 | None | |

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|-----|--|-----------------------|---|----------------------|------------------|------------------------------------|-------|
| 5. | <p>Consideration and approval of land and property matter relating to economic development</p> <p>Proposed to be considered in private because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person".</p> | No | Yes | Cabinet then Council | 12 February 2020 | None | |
| 6. | Approval of name for the Oxfordshire Cotswolds Garden Village | No | No | Cabinet | 12 February 2020 | Consultation/competition responses | |
| 7. | Consideration and recommendation to Council to approve the budget, fees and charges, capital programme, prudential indicators, Medium Term Financial Strategy, Council Tax and Pay Policy Statement for 2020/21 | No | No | Cabinet then Council | 12 February 2020 | None | |

| No. | Proposed Decision and (if applicable) reason(s) the matter is proposed to be considered in private | Key Decision (Yes/No) | Likely to be considered in private (Yes/No) | Decision-maker | Date of Decision | Documents | Notes |
|-----|--|-----------------------|---|----------------------|------------------|-------------------|-------|
| 8. | <p>Consideration of tenders for the provision of Electric Vehicle Charging Points and award of contract</p> <p>It is anticipated that there will be an Appendix to the report which will contain information which will not be published because of the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 - "information relating to the financial or business affairs of any particular person".</p> | No | Yes | Cabinet then Council | 12 February 2020 | None | |
| 9. | Approval of funding for the appointment of a consultant to prepare a revised Leisure Strategy for the District | No | No | Cabinet | 12 February 2020 | None | |
| 10. | Approval of updated Statement of Community Involvement | Yes | No | Cabinet | 12 February 2020 | Current Statement | |
| 11. | Approval of Loan to Ramsden Parish Council for works to the Ramsden Memorial Hall | No | No | Cabinet | 12 February 2020 | None | |

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|-----|--|-----------------------|---|----------------------|------------------|--------------------|--|
| 12. | Approval of Procurement for Utilities Contract | Yes | No | Cabinet | 12 February 2020 | None | There may be an appendix containing information which will be exempt and not for publication |
| 13. | Approval of Developer Contributions Supplementary Planning Document (SPD) Issues Paper | No | No | Cabinet | 18 March 2020 | None | |
| 14. | Approval of draft West Eynsham Development Framework Supplementary Planning Document (SPD) for consultation | Yes | No | Cabinet | 18 March 2020 | Consultation draft | |
| 15. | Approval of CCTV Compliance Policy, to ensure the surveillance camera commissioner code of practice and relevant legislation are met | No | No | Cabinet | 18 March 2020 | None | |
| 16. | Approval of award of contract for revenues and benefits management system | No | No | Cabinet then Council | 18 March 2020 | None | |
| 17. | Consideration of update report relating to the "Our House" project | No | No | Cabinet then Council | 18 March 2020 | None | |
| 18. | Consideration of 2019/20 Quarter Three Performance Monitoring Report | No | No | Cabinet | 18 March 2020 | None | |

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|-----|--|-----------------------|---|----------------|------------------|-----------|---|
| 19. | Approval of the Publica Business Plan for 2020/21 | Yes | No | Cabinet | 18 March 2020 | None | Likely to be considered by Finance & Management Overview & Scrutiny Committee in January 2020 |
| 20. | Approval of Community Revenue Grants for 2020/2021 | Yes | No | Cabinet | 18 March 2020 | None | |
| 21. | Approval of the allocation of funding for Waste Transfer Station Weighbridge | Yes | No | Cabinet | 18 March 2020 | None | |
| 22. | Approval of East Chipping Norton draft Supplementary Planning Document for consultation | No | No | Cabinet | 22 April 2020 | None | |
| 23. | Approval of East Witney draft Supplementary Planning Document for consultation | No | No | Cabinet | 22 April 2020 | None | |
| 24. | Consideration of annual Local Plan Monitoring Report | No | No | Cabinet | 22 April 2020 | None | Will first be considered by the Economic and Social Overview and Scrutiny Committee |