



WEST OXFORDSHIRE  
DISTRICT COUNCIL

## WEST OXFORDSHIRE DISTRICT COUNCIL

Name and date of Committee	<b>FINANCE AND MANAGEMENT OVERVIEW AND SCRUTINY COMMITTEE – 29 JANUARY 2020</b>
Report Number	<b>Agenda Item No. 6</b>
Subject	<b>COMMITTEE WORK PROGRAMME 2019/2020</b>
Wards affected	All
Accountable member	Cllr Derek Cotterill Chairman Finance and Management Overview and Scrutiny Committee Email: <a href="mailto:derek.cotterill@westoxon.gov.uk">derek.cotterill@westoxon.gov.uk</a>
Accountable officer	Keith Butler Head of Democratic Services Tel: 01993 861521 Email: <a href="mailto:keith.butler@westoxon.gov.uk">keith.butler@westoxon.gov.uk</a>
Summary/Purpose	To provide the Committee with an update on its Work Programme for 2019/2020.
Annexes	<a href="#">Annex 1</a> - Approved Work Programme for 2019/2020
Recommendation	That the Committee notes the progress with regard to its 2019/2020 Work Programme.
Corporate priorities	To enable the Committee to review its Work Programme and support the Council's priorities to protect the environment whilst supporting the local economy, to meet the current and future needs of residents and to provide efficient and value for money services, whilst delivering quality front line services.
Key Decision	No
Exempt	No
Consultees/ Consultation	None

## **1. BACKGROUND**

- 1.1. At the May meeting the Committee gave consideration to the development of its Work Programme for the year 2019/2020 having regard to the changes to the approach to scrutiny work adopted by Council on 22 October 2008.

## **2. MAIN POINTS**

- 2.1. Attached at [Annex I](#) is the approved Work Programme for 2019/2020 incorporating items rolled forward from last year, taking account of the discussions at the last meeting and providing an update on progress in relation to each item.
- 2.2. In addition to the items contained in the Work Programme there will still be the opportunity to bring forward one-off reports and papers on particular issues of interest to the Committee but it will also be necessary to maintain a general overview of the ways in which external agencies are responding to community concerns. The inclusion of a standing agenda item for Members' questions also provides the opportunity to raise relevant issues.
- 2.3. The Committee is invited to consider progress in respect of the agreed Work Programme for 2019/2020 which is attached in the [Annex](#) to this report.
- 2.4. The Committee are asked to note that Item 8 – Ubico Business Plan has been moved to April 2020 due to the quantity of business on this agenda and due to the transition of senior management at Ubico.

## **3. FINANCIAL IMPLICATIONS**

- 3.1. There are no financial implications arising directly from this report.

## **4. LEGAL IMPLICATIONS**

- 4.1. None

## **5. RISK ASSESSMENT**

- 5.1. Not applicable

## **6. CLIMATE CHANGE IMPLICATIONS**

- 6.1. Whilst there may be climate change implications arising from specific items within the Work Programme, there are none arising directly from this report.

## **7. ALTERNATIVES/OPTIONS**

- 7.1. In accordance with the Constitution of the Council, Committee has the power to investigate any matters it considers relevant to its work area, and to make recommendations to the Council, the Executive or any other Committee or Sub-Committee of the Council as it sees fit.

## **8. BACKGROUND PAPERS**

- 8.1. None

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2019/2020</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator/Progress</b>
1	Publica/Implementation of the transformation programme	Reports will be brought forward as the project develops.	On-going as required	FMOS The Chairman of FMOS is invited to the quarterly Member Liaison Group meetings with the Publica Executive Directors. Reports will be presented to FMOS on any matters where the Chairman decides that Scrutiny is required.
2	Introduction of Electric Vehicle Charging Points in Council Car Parks	The Committee established a Working Party to investigate the possibility of providing electric vehicle charging points in the District.  The sum of £250,000 has been included within the budget for 2018/2019 for this purpose.	On-going as required	FMOS  A report on the bids for the provision of the charging points was considered by the Cabinet on 16 October 2018 and Officers were authorised to commence procurement against the framework contract to deliver the maximum reach of charging points at best value for local taxpayers.

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2019/2020</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator/Progress</b>
3	Treasury Management Activity and Performance	To receive information on treasury management and the performance of in-house and external fund managers' Activity.	Reports on treasury management activity and performance are considered on a quarterly basis.	The Council's Treasury Management Advisors, Arlingclose, attended the October 2019 meeting to provide a comprehensive update of the Council's investments.
4	Budget	To consider the initial draft base budgets, draft fees and charges for and the latest Capital Programme for the current and future years.	November 2019	Completed
5	Medium Term Financial Strategy	To consider the annual refresh of the Medium Term Financial Strategy.	A report is submitted on an annual basis	Completed
6	Investment Property Review	To advise Members of current property investments and their performance since the last review.	A report is submitted on an annual basis.  January 2020	FMOS

<b>FINANCE AND MANAGEMENT OVERVIEW &amp; SCRUTINY COMMITTEE WORK PROGRAMME FOR 2019/2020</b>				
	<b>Work Area</b>	<b>Comments</b>	<b>Meeting / Anticipated Completion Date</b>	<b>Originator/Progress</b>
7	Local Authority Partnership Purchase Scheme	At the meeting in June 2018 it was agreed that a review of the operation of the Local Authority Partnership Purchase Scheme be included in the Work Programme		FMOS  An update report was considered at the January meeting when it was agreed that Officers be requested to continue discussion with Bloor Homes regarding their part exchange scheme and to consider alternative ways in which the Council could offer mortgage assistance.  An update was provided at the July meeting and further updates will be provided as appropriate.
8	Publica Business Plan	To consider the Publica Business Plan for 2020/2021	January 2020	FMOS
9	Ubico Business Plan	To consider contract management arrangements and the contract process.	April 2020	FMOS
10	Building Control Targets	To consider the targets being set for Building Control and understand why these were being missed	April 2020	FMOS