



WEST OXFORDSHIRE
DISTRICT COUNCIL

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Name and date of Committee	Economic and Social Overview and Scrutiny Committee: Thursday 27 February 2020
Report Number	Agenda Item No. 7
Subject	Staffing Resources in the Housing and Planning Enforcement Services
Wards affected	ALL
Accountable member	Cllr Andrew Beaney.
Accountable officer	Jon Dearing, Group Manager for Resident Services Tel: 01993 861221 Email: jon.dearing@westoxon.gov.uk
Summary/Purpose	To present information in relation to the resources in the Housing and Planning Enforcement services.
Annexes	None.
Recommendation	That the information in the report and presentation be noted.
Corporate priorities	To provide efficient and value for money services whilst delivering quality front line services.
Key Decision	No
Exempt	No
Consultees/ Consultation	None.

1. BACKGROUND

- 1.1. At its meeting on 21 November 2019 members of the Committee expressed concern around resource levels in two specific areas and resolved ``*That a special meeting be held to undertake a review of staffing levels in the Housing and Planning Enforcement services*”.

2. MAIN POINTS

- 2.1. The two services areas are clearly complex in terms of the Council’s legislative duties, their delivery and interaction with the public. Accordingly, in order that a useful level of information and explanation can be provided, a detailed presentation around resources and demand data will be delivered at the meeting.
- 2.2. Housing and, in particular, Homelessness services are complex in their delivery as they rely on a blend of internal management and delivery, individually commissioned services and a diverse range of partnerships.
- 2.3. The complexity of planning enforcement processes means that resolution can be a lengthy process. A recent review of enforcement processes identified that communication of progress is one of the key areas for improvement. The presentation will therefore include a breakdown of the actions resulting from the recent service review.

3. FINANCIAL IMPLICATIONS

- 3.1. None.

4. LEGAL IMPLICATIONS

- 4.1. None.

5. RISK ASSESSMENT

- 5.1. As the presentation will be for information, there are no associated risks.

6. EQUALITIES IMPACT

- 6.1. None.

7. CLIMATE CHANGE IMPLICATIONS

- 7.1. None.

8. ALTERNATIVE OPTIONS

- 8.1. Not applicable.

9. BACKGROUND PAPERS

- 9.1. None.